

Rental Estimates are determined by the specific requirements of each production: the schedule, staffing and services indicated by each event are considered in developing an accurate estimate of the costs of renting Miller Theatre. The following is only an outline: please contact Miller Theatre for a detailed estimate of your next event.

**BASE USE FEE** **\$ 1,000.00**  
Includes theater use for up to 8 hours/day. Access to sound, video, and lighting systems, tables, chairs, and stands is included at no additional cost. Contact Production Coordinator to discuss weekly rental rates.

**HOURLY SPACE USE FEE** **\$ 100/hr**  
For auditions and rehearsals not requiring full technical and audience support: 4-hour minimum required. Also assessed for theater use over the 8 hours / day included in the Base Use Fee.

**HOUSE STAFF & PRODUCTION CREW Hourly Rate\***

**Stage Manager (REQUIRED)** **\$ 40/hr**  
**Production Crew (lighting, sound, deck)** **\$ 35/hr**  
**House Manager** **\$ 30/hr**  
**Usher Staff** **\$ 15/hr**

Minimum house personnel for public events include:

- 1 House Manager (5 hr minimum)
- 5 Usher Staff (Orchestra Level seating only)
- 8 Usher Staff (Balcony & Orchestra seating)

Production crew needs determined on a per event basis.

\* 4-hour minimum call applies for all staff, unless noted.  
Overtime (1.5 x rate) applies after 8 hours & on holidays.  
Doubletime charges apply between 12 midnight and 8am.

**MAINTENANCE CALL** **\$ 240.00**  
Cleaning of auditorium, restrooms, and dressing rooms after each day of public use. Additional charges may apply if significant cleaning is required after the event.

**PROFESSIONAL SERVICES**

**Piano Tuning** **\$ 175.00**  
Required prior to use of the house Grand Piano for public performances; charge is per piano tuning.

**Sound Engineer** **\$ 350.00**  
Professional sound technician services for up to 8 hours: recommended for amplified live music performance. Archival recording is available for an additional fee.

**TICKETING & BOX OFFICE SERVICES**

**Box Office Service** **\$ 350.00**  
Ticket printing and database setup for advance and "night of" ticket sales at Miller Theatre's Box Office. Box Office open during regular operating hours, and 2 hours prior to event start time on the day of the performance.

**Ticket Handling Charge** **\$1/ticket\***  
All tickets sold through Miller Theatre's Box Office are subjected to a per-ticket handling charge.

\*Credit card orders are subject to 4% fee per transaction.

**Ticket Printing w/out Box Office (G.A. only)** **\$ 125.00**

\*\*\*\*\*

**SAMPLE ESTIMATE: Typical Lecture-Based Public Event** *(actual charges may vary based on event needs)*

**Includes:** 8 hours of theater use, including setup time, rehearsal and performance; 3 Production Staff (Stage Manager, Light and Sound Operators); House Manager and 5 Usher Staff (Orchestra seating only); and Maintenance Fee:

<b>Chargeable Service</b>		<b>Cost</b>
Base Use Fee	(Includes theater and equipment use for up to 8 hours)	\$ 1,000.00
Stage Manager	(1 staff at \$40 x 8 hours)	\$ 320.00
Production Crew	(2 staff at \$35 x 8 hours)	\$ 560.00
House Manager	(1 staff at \$30 x 5 hours)	\$ 150.00
Usher Staff	(5 staff at \$15 x 4 hours)	\$ 300.00
Maintenance Call		\$ 240.00

**Total Estimated Cost** **\$ 2,570.00**

Box Office Service	<b>Adds:</b> \$ 350.00
Balcony Seating (8 total Usher Staff)	<b>Adds:</b> \$ 180.00
Piano Tuning	<b>Adds:</b> \$ 175.00